PRIVACY POLICY

This privacy policy sets out how SEN+ uses and protects any information that you give when you use this website.

If you have any questions or comments about this Privacy Policy, please contact us at xxxx@xxxx.com.

Introduction

We are committed to protecting your privacy and providing users with a safe and functional personal learning and development environment. This Statement of Privacy applies to the SEN+ site and governs data collection and usage.

Collection of personal information

We collect and use your information to provide and measure use of our services and improve them over time.

By registering on SEN+ you will be required to provide us with a certain amount of personal information. We will not disclose any of your personal information to any other person or organisation without your written consent unless authorised or required by law.

What we collect

We may collect the following information:

- When you register an account to become a SEN+ user, such as your name, e-mail, employer, country, and a password.
- When you view and interact with SEN+ pages, features, and functionality, software (like adding to your profile, participating in Groups, uploading contacts, etc.), and platform technology. We also collect your IP address, browser type, operating system, and your ISP, and receive the URLs of sites from which you arrive or leave the SEN+ website, or sites that have embedded SEN+ platform technology.
- Through cookies and other technologies that allow us to recognize you, customize your experience, and serve advertisements both on and off SEN+.

Cookies

In order to use SEN+ you must have cookies enabled within your browser. Please note that no personal information is stored within the cookies used in SEN+.

A cookie is a data file that is placed on your computer by a webpage server. Cookies are not programs, spyware or viruses and are unable to perform any operation by themselves. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about web page traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is

removed from the system.

Overall, cookies help us provide you with a better website, by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us.

You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

How we use your personal information

We will only use your personal information for the purpose for which you provided it to us.

As SEN+ user you are able to determine what personal information you make available to others. By default, unless assigned Administrator, Course Creator or Tutor access rights, a user may only view your Preferred Name.

We may also collect system usage for statistical purposes however this data will not identify any individual.

We do not sell, rent, or otherwise provide personally identifiable information to third parties without your consent except where it is necessary to carry out your instructions. We also provide you with the means to control whether or not your contact information is viewable to other Users through your profile.

Storage and security of your personal information

We will take all reasonable steps to ensure that any personal information we hold is not subject to loss or misuse or unauthorised access, disclosure or alteration.

In order to help protect your personal information, please do not disclose your Username or Password to person other than the Site Administrator.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Changes to this privacy statement

We may occasionally make adjustments to our privacy statement to reflect changes to the system and in response to customer feedback. As such we suggest you check the Privacy Statement each time you visit this site.

Contact

If you have any questions regarding this Statement or believe we have not adhered to the above criteria, please Contact Us and we will use all reasonable efforts to remedy the issue.

Changes to this Policy

We may revise this Privacy Policy from time to time. The most current version of the policy will govern our use of your information and will always be at

http://www.sen-plus.net/moodle/mod/page/view.php?id=146

If we make a change to this policy that, in our sole discretion, is material, we will notify you via an e-mail to the email associated with your account. By continuing to access or use the Services after those changes become effective, you agree to be bound by the revised Privacy Policy.

Valid from: June 23, 2013